



## September 2024 Admissions Admission of Children into the Reception Classes

**This information is for parents with children born between 1 September 2019 and 31 August 2020, who will be due to start school in September 2024.**

If your child isn't old enough to start school yet you may register an interest by contacting our school office. Please note that registering an interest does not give your child priority for a place at our school.

The number of children admitted into the Early Years Foundation Stage (EYFS) year group (Reception Classes) at Godinton Primary School is 60. If more than 60 pupils wish to join our Reception year group, places will be allocated according to our Admission Oversubscription Criteria. A full list of our over subscription criteria can be found on the admissions page on our website.

**All admissions operate via the Kent County Council process for primary admissions. Please refer to the KCC Primary Admissions handbook for full details of the application process. This is due to be published on the KCC Admissions website at the beginning of November 2023.**

### **Applying for a place at Godinton Primary School**

Applications for transfer to primary school for September 2023 open on Friday 3rd November 2023 and close at midnight on Monday 15th January 2024. The method of application is the completion of the KCC online Reception Common Admissions Form (RCAF).

Parents can apply for up to three schools, putting them in order of preference. It is in your best interests to list three schools. Naming only one school does not guarantee your child a place at that school or give your child priority for a place over another child, neither does naming a school more than once.

Full details of the county's admissions process can be found online at:

<https://www.kent.gov.uk/education-and-children/schools/school-places/primary-school-places>

KCC's booklet for parent, 'Admission to Primary School in Kent 2024' will be available on the KCC Admissions website at the start of November 2023.

Please also view our school's own Admissions Policy for further details including over-subscription criteria.

## **The Processing of Applications**

Applications will close on Monday 15th January 2024 for children due to start primary in September 2024. If you miss the deadline, please email [primaryadmissions@kent.gov.uk](mailto:primaryadmissions@kent.gov.uk).

KCC process applications between 15th January and 16th April 2024.

If you apply online, KCC will email you on Tuesday 16th April 2024 after 4pm to tell you which school you have been offered. They cannot guarantee the exact time you will receive your email; this will depend on your email service provider.

You can also log in from 5pm on 16th April 2024 to view your offer.

We will send out welcome letters to parents who have been successful in gaining a place at Godinton after this date.

## **Accepting a School Place Offer**

You will need to accept or refuse the offer directly to the school. The deadline for returning the primary acceptance/refusal form is Tuesday 30<sup>th</sup> April 2024.

You will be notified by the school of all the opportunities over the next few months when we will start the process of getting to know you and your child. This includes a parents welcome meeting, stay and play sessions, story time sessions and an invitation to have lunch at school. Staff will also make nursery visits and home visits in order to help them in getting to know your child.

## **Making an Appeal**

If you have been refused a place at our school you can appeal against that decision. You can lodge an appeal between 16th April and 14th May 2023. Further

information about this can be found in the KCC booklet 'Admission to Primary School in Kent 2024'.

Please see our Admissions Policy and Kent County Council's [guidance for parents](#) for further information about appeals and school waiting lists.