

Godinton Primary School Reopening Risk Assessment – September 2021



New operational guidance was issued for schools by the DfE in September 2021. This shows a significant change in terms of the Covid-19 restrictions that schools faced in previous academic years.

As of August 16th, restrictions on self-isolation eased for children and those adults who have received both vaccinations in the event of close contact with a confirmed case of Covid-19.

This risk assessment should be read in conjunction with the documentation below and with the schools operational guidance and outbreak management plan. These are available on the school website.

This document records the risk control measures Godinton Primary School will have in place from the start of the autumn term 2021.

This document takes into account current government guidance:

[Operational Guidance for Schools](#)

[Actions for Early Years and Childcare Providers](#)

[Health and Safety Responsibilities for schools](#)

[Contingency Framework for Schools and Education Settings](#)

[Use of PPE in Education Settings](#)

[Stay at Home Guidance for Confirmed Covid-19 Infections](#)

RAG rate of control measures

Each control measure is recorded in the appropriate colour, to highlight how prepared the school is for each measure being in place for the autumn term.

- > **Red**: this measure cannot be put in place in our school
- > **Amber**: this measure isn't in place yet, but can be in place for the autumn term
- > **Green**: this measure is already in place

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
<p>Contact with someone suffering from Covid-19</p>	<ul style="list-style-type: none"> • Staff • Children • Contractors • Visitors 	<p>Everyone will be asked not to come into school if they need to self-isolate under current guidance. Regular reminders will be given about this to staff and parents. A sign will be displayed on the front door of school.</p> <p>Anyone self-isolating with symptoms will be encouraged to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. The area outside the school office has been assigned for this purpose. All staff are aware of the procedures to be taken in the event that someone displays symptoms or feels unwell in school – this includes details on the PPE to be worn and measures taken to support the unwell individual. 999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic pupil who needs to be supervised before being picked up:</p> <p>If a distance of 2m can't be maintained, supervising staff will wear a face mask.</p>	<p>Headteacher has overall responsibility for all measures outlined in this section.</p> <p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>	<p>All measures in place September 2021</p>	

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		<ul style="list-style-type: none"> • If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron • If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up. If the unwell person needs to use the toilet, they will use the disabled toilet next to the medical room.</p> <p>A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly, following decontamination guidance.</p> <p>Children will be advised by their teachers on what to do if they are unwell.</p> <p>Home testing kits are available in school, these will be given to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if providing one will increase the likelihood of them getting tested.</p>			

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		<p>All staff are encouraged to complete twice weekly lateral flow testing. Tests are available from the Headteacher. Additional testing may be suggested in the event of an increase in cases.</p> <p>The school will encourage parents to also complete regular lateral flow testing.</p> <p>Schools are no longer required to fulfil the role of Track and Trace within the school environment but may be asked to help in exceptional circumstances.</p> <p>If a member of staff tests positive, the school will contact the Self-Isolation Service Hub on 020 3743 6715. Names of those who have had close contact with the confirmed case will be given so that self-isolation information can be provided.</p> <p>If the school becomes aware that a pupil has tested positive for coronavirus, parents of children in the class will be made aware (child not named) so that they can be vigilant for symptoms in their own children. Adults who are identified as close contacts of a positive case no longer need to self-isolate if they are fully vaccinated (2 weeks post last vaccination). Neither do children.</p>			

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		<p>Close contact means:</p> <ul style="list-style-type: none"> • Direct close contact – face-to-face contact with an infected person for any length of time, within 1 metre, including: <ul style="list-style-type: none"> ◦ Being coughed on, ◦ A face-to-face conversation, or ◦ Unprotected physical contact (skin-to-skin) • Proximity contacts – extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected person • Travelling in a small car with an infected person <p>Records will be kept of:</p> <ul style="list-style-type: none"> • The pupils and staff in each group who test positive • Any close contact that takes place between children and staff in different groups <p>If there are 5 or more confirmed cases within 10 days within a group who mix closely (e.g. a class group), or an overall rise in the overall number of cases (approximately 10% of the school community), the school will work with the local health protection</p>			

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Contact with Covid-19 when getting to and from school		team to decide if additional action is needed. Any advice given by the team will be followed.	Headteacher has overall responsibility for all measures outlined in this section. All members of the school community and visitors have a responsibility to adhere to these arrangements.	All measures in place September 2021	
		<p>Everyone will be encouraged to walk into school, and asked to take appropriate safety measures if using public transport during peak times if possible. Anyone who needs to take public transport will be referred to government guidance.</p> <p>The school does not have dedicated school transport used on a daily basis to take children to or from school.</p> <p>The school will no longer operate staggered start and finish times or one way systems. These may be reintroduced if cases rise.</p> <p>Morning drop off has been extended and children may arrive at school from 8.40 and go straight into class. This will ease morning congestion.</p> <p>At pick up, parents will be advised to keep social distances when collecting children from the playground.</p> <p>Parents will be encouraged to email or telephone rather than visit the school office in order to minimise congestion in this area of the school.</p>			

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		<p>Face masks are not required to be worn but individuals may choose to do so. Anyone wearing reusable face coverings when arriving to school will be expected to bring a plastic bag to keep these in during the school day. If they're using disposable face coverings, these will be put in a covered bin. Children may remove face coverings when they are dropped off by parents and parents should take these home with them. These arrangements have been shared.</p> <p>Any staff wearing any sort of face covering when arriving to school will wash their hands on arrival (as all individuals will), dispose of/store the covering, and wash their hands again before going to their classroom or office.</p> <p>Everyone will be made aware that they mustn't touch the front of the covering during use or removal.</p>			
Spreading infection due to touch,		Handwashing facilities will be provided. Staff and visitors will be required to sanitise their hands at the hand sanitiser station in the school foyer on arrival at school and to then wash their hands. Hand	Headteacher has overall responsibility for all measures	All measures in place September 2021	

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sneezes and coughs		<p>sanitiser is available in all rooms in the school and is kept out of reach of children.</p> <p>Sanitiser is taken out at break times and lunchtimes by supervising staff and whenever outdoor learning activities take place to use until hands can be washed at a sink.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing. • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste <p>Children will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p>	<p>outlined in this section.</p> <p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>		

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		<p>Help will be available for any children who have trouble cleaning their hands independently, including some children with medical needs or SEND. Skin friendly cleaning wipes can be used as an alternative. Young children will be supervised during hand washing.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Lidded bins for tissues, will be emptied throughout the day.</p>			
Spreading infection through contact with Covid-19 on surfaces		<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach / detergent) and hot soapy water in all rooms including:</p> <ul style="list-style-type: none"> • Classroom desks and tables • Toilet facilities (including taps and flush buttons) • Door handles 	<p>Headteacher has overall responsibility for all measures outlined in this section.</p> <p>All members of the school community and</p>	All measures in place September 2021	

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		<ul style="list-style-type: none"> • Other furniture • Light switches • Office desks and equipment e.g. telephones <p>Cleaning takes place before and after school and additional cleaning of high risk areas is also in place at lunchtime (e.g. tables, desks, handles, toilets and lights). The school hall is cleaned each day.</p> <p>Unnecessary soft furnishings will be removed from rooms and other soft items e.g. tea towels, laundered on a regular basis.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p>	visitors have a responsibility to adhere to these arrangements.		
Spreading infection due to excessive contact and mixing between children and		<p>Schools are no longer required to keep children in Bubbles.</p> <p>The school will monitor the number of cases and may make adjustments to mixing should the number of cases rise e.g. cancellation of assemblies.</p> <p>Staff will take opportunities to take learning or activities outside where possible.</p>	Headteacher has overall responsibility for all measures outlined in this section.	All measures in place September 2021	

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staff in lessons		<p>Specialists, therapists, clinicians and other support staff for children with SEND should provide interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p> <p>Visitor guidance in place and updated September 2021.</p>	All members of the school community and visitors have a responsibility to adhere to these arrangements.		
Spreading infection due to excessive contact and mixing between children and staff around and outside of the school		<p>Schools are no longer required to keep children in Bubbles.</p> <p>The school will monitor the number of cases and may make adjustments to mixing should the number of cases rise e.g. cancellation of assemblies.</p> <p>Breakfast Club and After School Club will return to normal operation. A register is maintained so that contacts can be traced if needed.</p>	<p>Headteacher has overall responsibility for all measures outlined in this section.</p> <p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>	All measures in place September 2021	

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Spreading infection due to the school environment		<p>Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding wouldn't be compromised.(updated guidance on ventilation included in DfE guidance September 2021)</p> <p>Lidded bins are provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>After school lettings in the school hall will resume in term 1. Individual risk assessments will be completed to ensure that all guidelines are being met by the organiser. The school will supply information about the measures being taken in school to all those with letting arrangements. Cleaning will take place after use of the space before it is used by the school.</p>	<p>Headteacher has overall responsibility for all measures outlined in this section.</p> <p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>	All measures in place September 2021	
Spreading infection due to excessive contact and mixing in meetings		<p>Face to face meetings may resume but social distancing is advised. Meetings should be conducted in a room which is large enough to allow this. Rooms should be well ventilated. Face coverings are not required however individuals may choose to wear them.</p>	Headteacher has overall responsibility for all measures outlined in this section.	All measures in place September 2021	

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		<p>Risk assessments will take place for larger meetings such as parent meetings in the hall. Numbers may be limited and seating will allow for some social distancing.</p> <p>Telephone calls or using video conferencing could be considered as an alternative.</p>	<p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>		
<p>Individuals vulnerable to serious infection coming into school</p>		<p>The school will continue to follow any shielding guidance in place to decide who should come into school. Individual risk assessments will be completed where necessary.</p>	<p>Headteacher has overall responsibility for all measures outlined in this section.</p> <p>All members of the school community and visitors have a responsibility to adhere to these arrangements.</p>	<p>All measures in place September 2021</p>	