



# **Covid-19 Outbreak Management Plan**

**September 2021**

This plan should be read in conjunction with the school's Covid-19 Risk Assessment, the Remote Learning Action Plan, the school's Operational guidance document and all other documentation relating to the pandemic.

**GODINTON PRIMARY SCHOOL**  
**OUTBREAK MANAGEMENT PLAN- SEPTEMBER 2021**

**SECTION ONE – INTRODUCTION**

1.1 The Government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic. The overarching objective is to maximise the number of children and young people in face-to face education or childcare and minimise any disruption, in a way that best manages the COVID-19 risk. The impacts of having missed face-to-face education during the pandemic are severe for children. In all cases, any benefits in managing transmission should be weighed against any educational drawbacks.

All education and childcare settings should have outbreak management plans (sometimes called contingency plans) outlining how they would operate if any of the measures described in this document were recommended for their setting or area. This includes how they would ensure every pupil receives the quantity and quality of education and care to which they are normally entitled.

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance from Step 4, provided by the Department for Education (DfE).

1.2 We will only implement some, or all, of the measures in this plan in response to recommendations provided by the Local Authority (LA), Directors of Public Health (DsPH), Public Health England (PHE) health protection team or the national Government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a **COVID-19** outbreak within the school (In primary schools the suggested triggers are if there are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10 day period or if 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period have tested positive, whichever figure is reached first)
- If **COVID-19** infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a series of measures responding to a ‘variant of concern’ (VoC)
- To prevent unsustainable pressure on the **NHS**

## **SECTION TWO – SEEKING PUBLIC HEALTH ADVICE**

2.1 When one of the thresholds above is met, the Headteacher will contact the DfE (Tel 0800 046 8687) and/or the LHPT (Kent Tel 0344 2253861) for advice on the next steps to be taken.

2.2 As a matter of course when one of the thresholds is reached, we will:

- Review the testing, hygiene and ventilation measures already in place (see Covid risk assessment September 2021).
- Introduce, extended, enhanced cleaning focusing on touch points for a period of time or consider a full deep clean
- Look at whether there are simple actions that can be taken to limit some of the contact that one particular class has with other classes
- Consider whether there any activities that can take place outside rather than inside
- Look at implementing limitations on the following, or switch where possible to remote measures:
  - Open days
  - Transition or taster sessions
  - Residential educational visits

- Parents and visitors coming into school
- Live performances

2.3 If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups. Any decision to recommend the reintroduction of 'bubbles' will not be taken lightly and will take account of the detrimental impact they can have on the delivery of education.
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

2.4 Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via ParentMail once a decision has been made.

2.5 The school will seek public health advice if a pupil, or staff member is admitted to hospital with COVID19. Hospitalisation could indicate increased severity of illness or a new variant of concern.

2.6 For all cases relating to staff, the school will call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are made aware that any of their workers have tested positive.

## **SECTION THREE – ATTENDANCE RESTRICTIONS**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures below.

### **3.1 Eligibility to remain in school**

In the first instance, we will stay open for:

- Any other groups identified by national guidance / the DfE, this may include,

- Vulnerable pupils (children with social workers or with EHCPs for example) or
- Children of critical workers

### 3.2 Remote learning and support for children at home

Any pupils who are required to stay at home will receive remote education. The work set for children at home will mirror that which is received by those attending school and we will aim for this to be of the same quality and quantity. This will be achieved through a mix of live teaching sessions, pre-recorded sessions and activities set for the children to complete. Further details are provided in our Remote Learning Action Plan which is available on the school website.

Wellbeing support will be provided remotely for those at home through contact with class teachers and support staff, and through the setting of activities designed to support positive mental health.

### 3.3 Wraparound care

We will limit access to before and after-school wrap around care during term time to those that need it most. We will communicate who will be eligible to attend once the restrictions are confirmed.

### 3.4 Children entitled to FSM

The school will continue to provide FSM vouchers or food parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. This will be in line with local recommendations.

## SECTION FOUR – ADDITIONAL MEASURES

#### 4.1 Shielding

We will adhere to any national guidance on the reintroduction of shielding, which would apply to those on the shielded patient list (SPL). We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning. If needed staff will have individualised risk assessments, agreed between the staff member and a member of the leadership team.

#### 4.2 Safeguarding

In all circumstances, we will ensure that the school's Safeguarding and Policy reflects the local restrictions and remains effective.

We will aim to have a trained Dedicated Safeguarding Lead (DSL) or deputy DSL on site wherever possible. We will ensure remote access to a DSL if needed.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

DSLs and Deputy DSLs are named on our school's website and can be contacted through the school office.

#### 4.3 Staffing

In the event that a high number of staff are self-isolating due to Covid-19 and that we do not have sufficient staff to cover classes, as a last resort we may have to send children home and deliver their learning remotely. This option will only be taken if all other possibilities have been exhausted.

## **SECTION FIVE – REVIEW**

The Outbreak Management Plan will be kept under review and will be amended in light of updates to national guidance or changes to local circumstances.