



## Godinton Guide to Reopening September 2020

### Drop Off and Pick Up

Please read through this information carefully to ensure that you are clear on the following:

- The time that your child(ren) will start school in the morning
- The time that they will be collected in the afternoon
- The route to and from school that you will need to take

ALL ARRANGEMENTS REFER TO THE YEAR GROUP THAT YOUR CHILD WILL BE IN NEXT ACADEMIC YEAR i.e. IF THEY HAVE BEEN IN YEAR 4 THIS YEAR, PLEASE LOOK AT THE ARRANGEMENTS FOR YEAR 5.

### Morning Drop Off

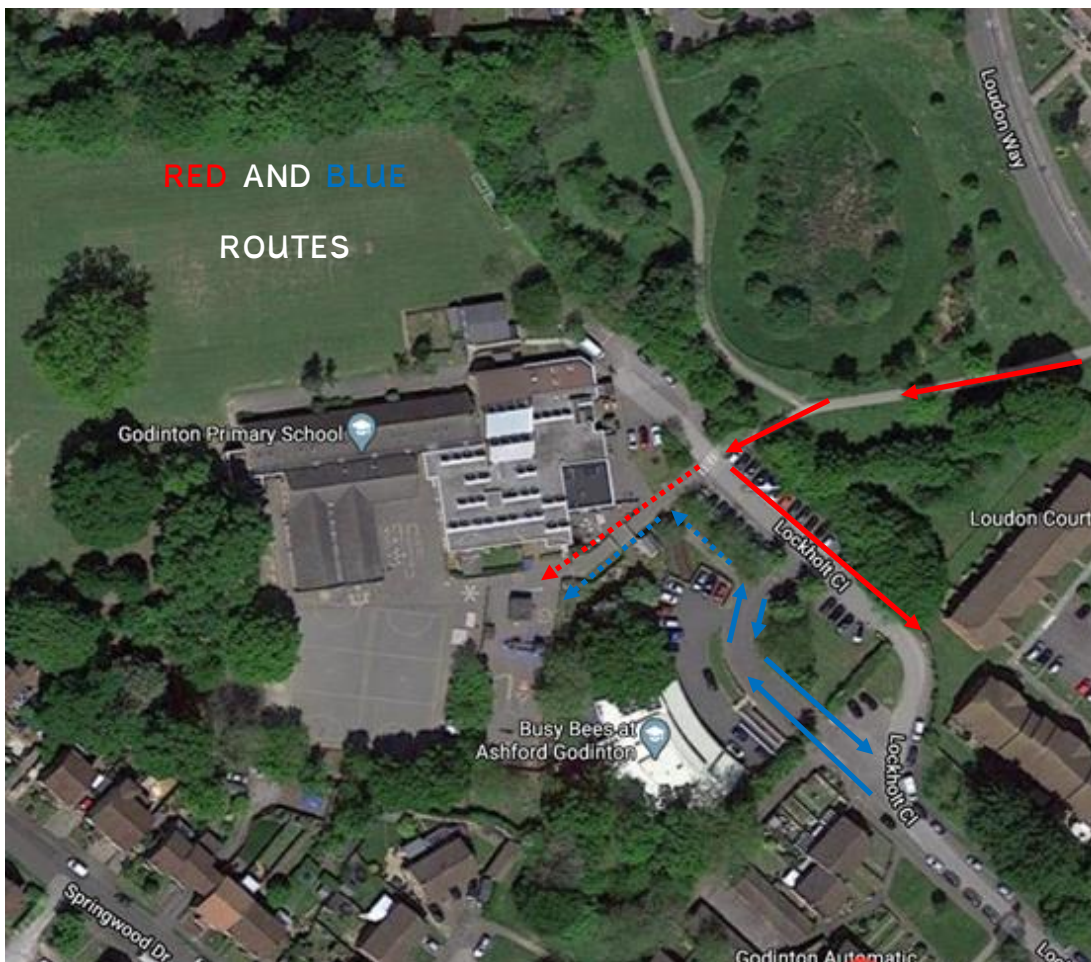
Three routes will be in place:

**Route one** (red route) – in through Chimney's pedestrian gate and out through Lockholt vehicle access 'out' gate

**Route two** (blue route) – in through Lockholt pedestrian gate and out through Lockholt vehicle access 'in' gate

**Route three** (purple route) – in through Chimney's pedestrian gate and out through Lockholt vehicle access 'out' gate

SOLID LINE INDICATES PARENTS' ROUTE AND DOTTED LINE INDICATES CHILDREN



When taking the **red route**, parents and children will come onto site via the **Chimney's path**. Children will be dropped off at the zebra crossing in the school car park and make their way onto the playground and to their classrooms. Parents will then exit the site via the **Lockholt Close vehicle 'out' gate**.

When taking the **blue route**, parents and children will come onto site via the **Lockholt Close pedestrian gate**. Children will be dropped off at the top of the path that leads down past the bicycle sheds. Parents will then exit the site via the **Lockholt Close vehicle 'in' gate**.



The purple route, is just for parents dropping off children in Year R (as well as any older siblings). Parents and children will come onto site via the **Chimney's path**. Children will be dropped off at the small Reception playground where they will be greeted by staff and shown to their classrooms. Parents will then exit the site via the **Lockholt Close vehicle 'out' gate**.

Staff will be supervising, to assist the children in coming into school and supporting parents with the direction they will need to take.

There will be no vehicle access to the school car park in the morning between 8.35 and 9.10 apart from blue badge holders. Pedestrian access will be halted as these vehicles enter.

TO ENABLE SIBLING DROP OFF, PARENTS SHOULD DROP ALL THEIR CHILDREN OFF AT THE TIME ALLOCATED TO THEIR YOUNGEST CHILD.

PLEASE READ THROUGH THE INFORMATION BELOW CAREFULLY.

#### **DROP OFF TIME SLOT ONE (8.35 TO 8.40)**

<b>Time Slot</b>	<b>Which Children are coming in?</b>
<b>8.35 to 8.40</b>	Children from Year 6 who do not have any brothers and sisters Children from Year 6 who have brothers or sisters in Year 5 (these Year 5 siblings come to school at this time as well) Children from Year 6 who have younger brothers and sisters but are walking to school on their own without them
<b>8.35 to 8.40</b>	Children from Year 5 who do not have any brothers and sisters Children from Year 5 who have brothers or sisters in Year 6 (these Year 6 siblings come to school at this time as well) Children from Year 5 who have younger brothers and sisters but are walking to school on their own without them

#### **DROP OFF TIME SLOT TWO (8.40 TO 8.50)**

<b>Time Slot</b>	<b>Which Children are coming in?</b>
<b>8.40 to 8.50</b>	Children from Year 3 who do not have any brothers and sisters Children from Year 3 who have brothers or sisters in Years 4, 5 or 6 (these siblings come to school at this time as well)
<b>8.40 to 8.50</b>	Children from Year 4 who do not have any brothers and sisters Children from Year 4 who have brothers or sisters in Years 5 and 6 (these siblings come to school at this time as well)

**DROP OFF TIME SLOT THREE (8.50 TO 9.00)**

Time Slot	Which Children are coming in?
8.50 to 9.00	Children from Year 1 who do not have any brothers and sisters Children from Year 1 who have brothers or sisters in Years 2, 3, 4, 5 or 6 (these siblings come to school at this time as well)
8.50 to 9.00	Children from Year 2 who do not have any brothers and sisters Children from Year 2 who have brothers or sisters in Years 3, 4, 5 or 6 (these siblings come to school at this time as well)

**DROP OFF TIME SLOT FOUR (9.00 TO 9.10)**

The times below will apply to our new Year R children from Tuesday 14<sup>th</sup> September. The brothers and sisters of children in Year R can, until this date, be dropped off at school at the earlier time of their own year group if that is preferable.

Whilst Year R children are attending school on a half day basis, they will arrive at school at 9.10 when school is quieter to enable them to get used to new routines.

Time Slot	Which Children are coming in?
9.00 to 9.10	Children from Year R who do not have any brothers and sisters Children from Year R who have brothers or sisters in Years 1, 2, 3, 4, 5 or 6 (these siblings come to school at this time as well)

**Afternoon Pick Up**

Two routes will be in place:

**Route one** (red route) – in through Chimney’s pedestrian gate and out through Lockholt vehicle access ‘out’ gate

**Route two** (blue route) – in through Lockholt pedestrian gate and out through Lockholt vehicle access ‘in’ gate

When taking the **red route**, parents will come onto site via the Chimney’s path. Children will be lined up in the school car park at the zebra crossing. Parents collect their child and will then exit the site via the Lockholt Close vehicle ‘out’ gate.

When taking the blue route, parents will come onto site via the Lockholt Close pedestrian gate. Children will be collected from the top of the path that leads down past the bicycle sheds. Parents and children will then exit the site via the Lockholt Close vehicle 'in' gate.

Staff will be supervising, to support parents with the direction they will need to take.

There will be no vehicle access in the afternoon to the school car park between 2.40 and 3.20 apart from blue badge holders. Pedestrian access will be halted as these vehicles enter.

We are unable to facilitate just one collection for all siblings. Some families may therefore need to do two separate collections. Where sibling collections can be accommodated, this is indicated below. Siblings will wait at the pick-up point of the youngest child.

#### **PICK UP TIME SLOT ONE (2.45 TO 2.55)**

<b>Time Slot</b>	<b>Which Children are going home?</b>
<b>2.45 to 2.55</b>	All children in Year R Any children in Year 1 and 2 with a sibling in Year R
<b>2.45 to 2.55</b>	All children in Year 1 Any children in Year 2 with a sibling in Year 1

#### **PICK UP TIME SLOT TWO (2.55 TO 3.05)**

<b>Time Slot</b>	<b>Which Children are going home?</b>
<b>2.55 to 3.05</b>	All children in Year 2 Any children in Year 3 and 4 with a sibling in Year 2
<b>2.55 to 3.05</b>	All children in Year 3 Any children in Year 4 with a sibling in Year 3

#### **PICK UP TIME SLOT THREE (3.05 TO 3.15)**

<b>Time Slot</b>	<b>Which Children are going home?</b>
<b>3.05 to 3.15</b>	All children in Year 4 Any children in Year 5 and 6 with a sibling in Year 4
<b>3.05 to 3.15</b>	All children in Year 5 Any children in Year 6 with a sibling in Year 5

**PICK UP TIME SLOT FOUR (3.15)**

Time Slot	Which Children are going home?
3.15	All remaining Year 6 children.

**Questions and Answers****Can my child walk to and from school on their own?**

Only children in Year 5 and 6 will be able to walk to and from school on their own. Parents will need to notify class teachers that their child will be walking home unaccompanied. We will let parents know the procedure for doing this in due course.

**Can a child minder or friend pick up my child?**

Yes. Another adult may pick up your child from school, however they can only pick up at the collection times above. We cannot facilitate children from different families being picked up by child minders or friends unless they are in the same year group.

**What happens if I'm late?**

Please don't be. We know that these things happen but it is important that everyone adheres to the time slots that we have in place.

**What if I'm early?**

Please don't be. The purpose of these arrangements is to ensure a smooth flow of pedestrians in and out of the site. If you arrive early, you will not be able to enter the site until your allocated time and will simply cause a bottleneck for those trying to gain access.

**What happens if my child goes to After School Club?**

They will remain in class until the start of After School Club.

**Will I be able to gain access to the nursery?**

Vehicles (apart from blue badge holders) will not be able to enter the site between 8.35 a.m. and 9.10 a.m. and between 2.40 p.m. and 3.20 p.m.

Pedestrians can access the site via the Lockholt pedestrian entrance at any time, following the blue route.

**I drive to school, where should I park?**

Everyone must park in Chimney's car park, even if you are down to use the blue route. As all children and parents will be exiting the school via the Lockholt Close gates, please **DO NOT** park here. The Government is encouraging parents to walk to school where possible. With these systems in place we will not initially be able to have bikes or scooters on site. We will review our systems after they have been in operation for a few weeks.

These arrangements will help to ensure that all children arrive and leave school as safely as possible. Everyone in our school community must help to support these arrangements so please ensure that anyone who is picking up your child is aware of the measures in place.

Thank you.